

Workday Functional HCM

1) Core concepts and Navigation Basics

- ✓ Organization types
- ✓ Supervisory Organizations, Cost Center, Location, Region
- ✓ Reorganization
- ✓ Setup of supervisory org structure
- ✓ Creating and diving a subordinate org
- ✓ Additional org types
- ✓ Organization Hierarchies
- ✓ Organization Assignments on supervisory org

2) Staffing Models

- ✓ Types of Staffing Models
- ✓ Configuring individual staffing model
- ✓ Hiring Restrictions
- ✓ Position Management
- ✓ Headcount Management
- ✓ Job Management
- ✓ Differentiating between staffing models

3) Jobs and Positions

- ✓ Job Profiles
- ✓ Differentiating Job profiles, Job families, Job family groups
- ✓ Creating Positions
- ✓ Edit Position Restrictions

4) Compensation

- ✓ Compensation Components
- ✓ Creating Compensation
- ✓ Compensation Rules
- ✓ Compensation Packages
- ✓ Compensation Grades

5) Security Groups

- ✓ Domain security policies
- ✓ Business process security policies
- ✓ Functional Areas, Securable Items and Security Policies
- ✓ Security Group Types
- ✓ Configuring Role based security
- ✓ Configuring Job based security

- ✓ Configuring User based security

6) Business Process

- ✓ Business Process Step types
- ✓ Business Process Configuration Options
- ✓ Default
- ✓ Customize
- ✓ Completion Steps
- ✓ Business sub processes
- ✓ Deploying Business Processes

7) Reports

- ✓ Build Simple Report
- ✓ Build Advanced Report
- ✓ Build Matrix Report

8) Calculated Fields

- ✓ Date Functions (4)
- ✓ Text Functions (4)
- ✓ Lookup fields (4)
- ✓ Arithmetic field (2)
- ✓ Extract Single Instance
- ✓ Extract Multi Instance

Workday Technical:

1) **Integration: Enterprise Interface Builder**

- ✓ Inbound
- ✓ Outbound

2) **Core Connectors**

- ✓ Core Connector: Worker
- ✓ Sequence Generators
- ✓ Integration System User
- ✓ BP configuration for Integration
- ✓ Configure Delivery and Retrieval

3) **PICOF Integration: Build**

4) **ADP Payforce**

5) **Overview of Xslt**

6) **Overview of Studio and webservices**